

**The Hampton Township Board
Regular Board Meeting
Minutes
December 18 2012, 7:30 P.M.**

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Willie, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

A motion was made Bob Leifeld and seconded by Donna Otto to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

The minutes and treasure report were signed.

A motion to approve the claims 4703 to 4721 was made by Donna Otto and seconded by Bob Leifeld. It was unanimously passed. Checks were signed.

Permits:

No Permits requested.

Roads:

Harry Thurmes called regarding the new road from Oscars to Hwy 47 on behalf of the City for he talked to Ron Endres, stated that the road was really rough when the snow was packed down. Tom Eilen called Otte Excavating in to grade it. They stated that the city will plow it but will call for grader when needed. Donna Otto stated that we will need a resolution regarding the grading or snow removal. She also stated that Hampton Township has a resolution with Douglas that if our road contractor grades or plows 280th on the end which is Douglas Township, that the road contractor is to bill Douglas Township for their portion. Doug stated that we will need to make some agreement between the City of Hampton and the Township. The board of Supervisors requested Jeanne, the clerk to contact the City Clerk and call a special meeting. Doug stated that maybe they should hire the Township to plow that road. Leo mentioned that there should be a time stated that it needs to be done by in the morning if there is heavy snow do to the businesses. Bob stated that we should meet the city after the first of the year to discuss.

Jeanne will call the clerk and set up the meeting. Jeanne mentioned to Bryce to pick up the tires on the west side in the ditch.

At the November meeting, a motion was made to change the pay procedure of the clerk from quarterly to monthly. They made a motion to change to monthly. The resolution 2012-12-18 that was prepared was signed by the board members.

The resolution 2012-12-19 regarding a road permit fee of \$300.00 in regards to charging a resident that requests trenching or digging out Township gravel roads was signed.

Jim Heiman was in attendance to present the board the proposed sections in Hampton Township that the Randolph/Hampton Fire Department was willing to take since the Cannon Falls Contract was up for renewal on April 1st. The sections that were proposed were 3, 10, 15, 22, 27 and section 34. Jim explained the mill rate regarding the coverage. He presented the dollar amount that was proposed. He stated that they are currently at 77 square miles. Leo stated that is pretty close to a wash. Doug stated that section 3, 10 and 15 is very clear that we should add them. The sections that are in question are section 22, 27 and 34. Jim stated that it depends what the plans were at Hwy 52 and County Road 86. Doug stated that they have good access to Fischer Avenue. Jeanne the clerk stated that if we add 22, 27 and section 34, it would be a lot of insurance premium savings for the people living in those 3 sections. Bob stated that if the Fire Department has enough man power, he would be in favor. The board discussed this and stated that they were in favor of the addition of sections for the Randolph/Hampton Fire Department. **Doug made a motion to add sections 3, 10, 15, 22, 27 and 34 from Cannon Falls to Randolph Fire as quoted, seconded by Donna Otto and unanimously passed.** This will be effective on April 1st. Jim stated that we will have the finally signatures at the March meetings. Jeanne asked Jim who contacts ISO of the changes. Jim stated that the Fire Department does but only can switch it once the amended contract has been signed.

The board discussed a meeting date for the Audit/Budget Meeting. The board members called the meeting for Wednesday, January 23, 2013 at 7:00 P.M.

The board discussed the Annual Meeting. The meeting will start at 8:30 P.M following elections.

The clerk was requesting an allowance of \$200.00 to purchase a multi-function printer for the township office. **Bob Liefeld made a motion to grant an allowance of \$200.00 to the clerk to purchase a multi function printer, seconded by Doug Wille and unanimously passed.**

Bob Leifeld made a motion, seconded by Donna Otto to adjourn the meeting. Meeting was adjourned at 8:30. It unanimously passed.

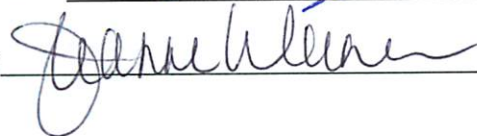
Date Signed: _____

1-15-2013

Supervisor: _____



Clerk: _____



HAMPTON TOWNSHIP TREASURER'S REPORT
January 15, 2013 – December's Business

Beginning Balnace:

INCOME:

Dakota County Tax Distribution	\$120,000.00
Crest Enterprises – Permit	109.00
Square Deal Dairy, B. Otte – Permit	75.00
MN State MMB	5259.40
Account Interest	23.39
TOTAL INCOME:	<u>\$125,466.79</u>

EXPENSES:


Planning Commissioners' – 4 th Qtr. Wages	\$518.90
Supervisors' – 4 th Qtr. Wages	804.15
Clerks and Treasurers' - 4 th Qtr. Wages	4208.40
Rachel Construction – Escrow Refund	24107.50
Otte Excavating – Nov. Road Work	2788.00
Dakota County Prop.2012 Truth in Taxation	138.75
MN Spect – Nov. Permits	130.76
CNS Solutions – Oct., Nov. Website	75.00
MN Assoc. Twnships – Workmen's Comp.	321.00
Citizens Bank MN – Jan. 2013 Rent	495.00
Post Master – Stamps	88.00
MN Revenue – 4 th Qtr. Withholding	111.26
IRS – 4 th Qtr. Withholding	1017.29
Century Link – Phone	88.81
MN PERA	658.87
Bank Service Charge	<u>12.39</u>
TOTAL EXPENSES:	\$35,564.11

CHECKBOOK BALANCE: \$327,900.86
CHECKS NOT IN: (4) \$401.31
BALANCE PER 12-31-2012 STATEMENT: \$328,302.17



Doug Wille, Chair

1-15-2013
1-15-2013



Leo Nicolai, Treasurer

1-15-13
1-15-2013